

Olean City School District
Buildings and Grounds Committee
Via ZOOM
Tuesday, August 11, 2020
4:30 P.M.

Present: Jim Padlo Andrew Caya
 Paul Hessney Ira Katzenstein
 Rick Moore Jenny Bilotta
 Mark Huselstein Vicki Zaleski-Irizarry

Observer: Mary Hirsch-Schena

Benefactor Memorial Tree Request

- Mr. Moore noted former student Emily Gayton, recipient of the Ann Lee Hancock Konneker Cutler (Olean alumni) Scholarship, submitted a request to have a tree planted in Ann's member
- The tree will be a red maple and planted in the front lawn at OHS
- The committee recommended that memorial trees be planted at other district facilities as well; also recommended other memorial items could be donated other than trees (ie, statue, bench, etc)
- Mr. Moore will create a list and procedure for future memorial tree, etc. requests (the district is running out of green space to plant trees)

Capital Project Update

- Mr. Moore noted the architects are designing the project
- Design plans will be submitted to SED; once SED approves the plans, the district will go out to bid

Safety Lights: Track, Tennis Courts, Other

- Mr. Moore noted electrical and LED safety lights have been purchased and will be installed at the press box
- Mark noted there is a National Grid pole near the tennis court; lights could be installed at the courts
- The committee asked whether there are security cameras at the press box; Mark responded "No" – cameras are only installed at the concession stand
- Mr. Moore and Mark will work with the Technology Department to get security cameras installed

COVID Update:

- a. New procedures for student and employee protection
 - a. All employees and students have to wear masks; social distancing
 - b. District has purchased one cloth mask for each staff and student (staff and parents are responsible for cleaning the mask); will have a supply of disposable masks as well
- b. Input from stakeholders: Teachers, students, parents, admin, public, governor
 - a. The district's reopening plan was submitted to NYSED and DOH
 - b. Meetings are being held on a daily basis with administrators this week from 10 – 12 to coordinate reopening of facilities
 - c. The OTA submitted 40 questions that are now being addressed
 - d. 3 meetings will be held with community/parents – August 17, 19, 20 – information to be send out via robo, website, etc.
- c. Testing: Students/Teachers
 - a. The district will use the DOH form (5-6 questions) – form will have to be filled out daily by the student's parent/guardian, staff, visitor
 - b. Staff, student, and visitor will be screened daily – if individual's temperature is above a certain degree – the individual will go to a holding room (not the nurse's office) until picked up by a parent/guardian
 - c. Jim recommended the district purchase portable vinyl reclining chairs for the holding rooms

so that people are comfortable

- d. Requirements for classroom wipe down of desks/doors/other. Who is responsible?
 - a. Mr. Moore noted the health and safety of staff and students is the district's number one concern; cleaning teams will be put in place
- e. Meals
 - a. Elementary level – classroom delivery (in-person learning)
 - b. OIMS and HS – grab and go (in-person learning)
 - c. Totally remote learning – there will be six different pick up locations (no home deliveries)

Boardmanville: Jim discussed the following

- a. Options for usage
- b. Discussion on future contingencies
- c. Parking lot update
- d. Provide map of property owned by district for analysis

Meeting adjourned at 5:35 p.m.

Next meeting: September 8, 2020